



OBJECT DONATION FORM

Please provide as many details as possible about the item/s you would like to donate.

Name:	
Address:	
Postcode:	
Email:	Phone:

1. ITEMS OFFERED

Please describe and list the item(s) including name of the manufacturer, author or creator .

2. HISTORY OF ITEM/S

What can you tell us about the origins of the item(s), for example who owned or used it, personal stories or events associated with it, etc.



3. CONDITION

Briefly describe the condition of the item(s), for example, tears, mould, water damage, etc.

4. HOW YOU ACQUIRED THE ITEM/S

Can you tell us how you came to be in possession of the item(s). If purchased, note where from.

5. ARE YOU THE OWNER OF THE ITEM/S? YES - NO

If no, please tell us who the owner is.

6. ADDITIONAL INFORMATION YOU WOULD LIKE TO SHARE.



AND FINALLY, PLEASE ATTACH OR SEND PHOTOGRAPHS OF EACH ITEM/S AND ANY SUPPORTING DOCUMENTS RELATED TO THEM.

SENDING BY EMAIL: ACQUISITIONS@ROYALNAVYMUSEUMS.ORG.UK

SENDING BY POST:

COLLECTIONS & RESEARCH TEAM

ROYAL NAVY MUSEUMS

HM NAVAL BASE (PP66)

PORTSMOUTH, PO1 3NH

OFFICE USE ONLY:

Ref No:

Review Date:

Decision Response Sent: